

Regular Meeting – April 12, 2023

***The council meeting was held at the Fairview Senior Center.

Mayor Brian Bieber called the meeting to order. Lloyd Fugate was absent. Attorney Kaitlin DeCrescente attended via Google Meeting.

Pledge

Minutes: Brian Renville moved to accept the minutes from the budget amendment public hearing and the regular council meeting that were both held on February 8, 2023. Betty Cherrey seconded. Motion carried. (5 Ayes– 0 Noes– 1 Absent)

Guests: Greg Hitchcock – Sidney Herald

Ordinance 354 – Adding Section 10.02.040 – Vehicles Approaching Yield Sign. Second Reading.

Kevin Dahl moved to read Ordinance 354 by title only. Brian Renville seconded. Motion carried. (5 Ayes– 0 Noes– 1 Absent)

Mayor Bieber read Ordinance 354 by title only. Jerrold Baxter moved to adopt Ordinance 354-Adding Section 10.02.040 – Vehicles Approaching Yield Sign. Mike Sannon seconded. Motion carried. (5 Ayes– 0 Noes– 1 Absent)

Sharbono Memorial Fund:

Clerk Faye Carlson reported that the auditors had informed her that due to GASB 84 changing the accounting for custodial funds, Sharbono Memorial Fund #7050, a Fiduciary Fund had to be closed and moved to a new Special Revenue Fund #2700. Faye asked the Council for approval to do so.

Brian Renville moved to close Fiduciary Fund #7050 Sharbono Memorial and create Special Revenue Fund #2700-Sharbono Memorial. Jerrold Baxter seconded. Motion carried. (5 Ayes– 0 Noes– 1 Absent)

Officer Alecia Braaten – Status Change:

Betty Cherrey moved to change Officer Braaten from part time to full time status with a raise to \$23.50 once she has completed the Montana Reciprocity Course. Jerrold Baxter seconded. Motion carried. (5 Ayes– 0 Noes– 1 Absent)

Pool Season Tickets and Daily Swim Pricing:

Discussion was held concerning the rate being charged for the seasonal pool passes. It was decided that the rates should be increased. Brian Renville moved to increase the single pass from \$40 to \$50, family of four (4) pass from \$100 to \$125 and each additional household member from \$20 to \$25. Betty Cherrey seconded. Motion carried. (5 Ayes– 0 Noes– 1 Absent)

Clerk Faye Carlson stated that the advertisement / posting for pool help had been done with Job Service, Fairview Schools and Town Facebook page.

UNFINISHED BUSINESS:

Spencer VanWichen – Interstate Engineering:

***Water System Improvement Projects:** Spencer reported that the notice for bids will be done in May and the bid opening and award will be done in June.

***Sewer Investigation and Replacement Project:** Spencer stated that all of the reports were in and they are ready to sit down and assess them.

The balance of the additional services funds will be used to locate manholes and lamp holes that were covered by snow during the investigation.

***Street Work:** Spencer stated that there are no updates at this time.

***Master Service Agreement (MSA):** Spencer reported that the three (3) month extension is still in effect and that attorney Kaitlin DeCrescente is reviewing the new one. Item was tabled until May 17, 2023 meeting.

***Dry Redwater Presentation:** Spencer if the Council approved of the follow up letter to DRW. The Council stated that it was. Faye will transfer the draft onto Town letterhead and send it to DRW.

Mayor Bieber asked if there would be a follow up public meeting. Spencer replied that once DRW receives the letter with the residents concerns and has their responses, there will be another town hall meeting.

Betty Cherrey asked if there was going to be a mass mailing before the meeting. Spencer replied that there would be using Faye's questionnaire. However, he needs to tweak some of the numbers for DRW options as well as treatment plant replacement before it can be sent out.

***Questions/Feedback from Council:** None

Gordy Jones – Zoning Change: No updates. Item will be removed from the agenda until further notice.

DEPARTMENT REPORTS:

Dan Murphy-Public Works:

Disaster & Emergency Services (DES) Meeting: Dan reported that there was discussion at the meeting about getting a generator for city hall. There is possible funding from DES and Homeland Security. Dan will be getting more information on this at a later date.

Mikesell 4-Plex: All permits have been approved by McKenzie County and the tap in fee has been paid. Dean Oakland, contractor for the project informed Dan that he had some concerns with putting Interstate Ave back to code as there are no asphalt plants running at this time. Dan commented that he is hoping to back off the starting date for this until all codes can be met.

Pool: Dan reported that after working with Hawkins Chemicals, it was decided that it was in the best interest of the Town to switch to regular bleach for chlorination of the pool instead of chlorine gas. This will eliminate the SO₂ and soda ash and save the Town operating funds for the pool. It will also save the Town about \$2,500 to replace the chlorine scale at the treatment plant as the one from the pool can be moved over there.

Lagoon Power: The power pole and box at the lagoon has been replaced and REA has finished their work out there as well.

Questions/Feedback from Council:

*Betty Cherrey asked what the street sweeping schedule was. Dan replied that he is planning on four (4) a day and three (3) times a week. Dan commented that he hasn't started yet as the area where they dump is too muddy to get into.

*Kevin Dahl questioned if there were plans for the sand roads around Pleasant, Grand and Western Avenues south of Highway 200 to be done now that Ashland Ave was completed. Dan replied that he would see about get one of his crew over there.

Police: Asst. Chief Whitney Hergert:

Activity Report: 72 incident/calls for service/traffic reports in March. 325-Incidents to date for 2023.

Police Cruisers: Interceptor 1: Still at The Wick Kid repair waiting on engine replacement.

Abandoned Vehicles: All vehicles have been removed.

Personnel: Officer Braaten has completed the legal equivalency course and is now attending the SFST training and will finish on April 14, 2023.

****Miscellaneous:*** Columbus, MT Police Department has shown interest in purchasing the K9 equipment out of the Tahoe cruiser. Chief Uecker is working with CPD and Heck Built on pricing of removal and the sale of the equipment. CPD will pay for the removal costs.

****Golf Carts:*** Asst. Chief Hergert stated that the current golf cart ordinance should be revamped. There has been no enforcement and the kids that are driving them have been irresponsible.

She stated that she has found a safety course through Game and Fish that will help with training them as well as the officers riding with them. She also informed the council that she is working with Ray Trumpower for a possible golf cart safety course.

Kevin Dahl commented that he thought that this ordinance was done for adults not children. Kevin would like to see this on the May agenda. Faye will get copies of the current ordinance out to the Council.

****Impound Lot:*** Asst. Chief Hergert expressed concerns that there is no secure impound lot for Fairview. The attorney has previously stated that the towed/impounded vehicles could not cross the state lines. Clerk Faye Carlson asked if there was a difference if the vehicles were abandoned versus seized. Attorney Kaitlin DeCrescente will do some research on this.

****Yield Signs:*** Asst. Chief Hergert would like to see some yield signs put in at approximately four (4) high traffic intersections. She will work with Dan Murphy on the locations.

Questions/Feedback from Council: None

Clerk Faye Carlson:

****May Meeting Date Change:*** Faye asked if the May meeting could be changed from the 10th to the 17th due to her being gone the week prior for the Clerk's Institute. Council agreed.

Questions/Feedback from Council: Betty Cherrey questioned if were going to need to change the shut off rate fee if the Town went to DRW to ensure that the past due bills never got so high that it created a payment issue and feels shut off's should be done monthly.

Court Report: March fines collected were \$2,620. \$585 written prior to 2023, \$310 from 2023, converted bonds \$1,070 making a total of \$1,965 received from the court.

COUNCIL MEMBERS:

Lloyd Fugate: Absent

Kevin Dahl: Kevin asked if the posting for public works would require a CDL. Faye replied that it would. Kevin then asked if Fairview had to keep all of their funds in one place in Fairview with all the regional bank crashing issues since FDIC only covers deposits of up to \$250,000. Faye replied that she was sure the Town was covered with the pledged securities but she would check with Merchants Bank.

Mike Sannon: Nothing

Brian Renville: Nothing

Jerrold Baxter: Nothing

Betty Cherrey: Betty asked if there was any type of warranty on the Ellery Ave sidewalks and stated that they are in horrible condition. Spencer VanWichen replied that the State DOT does not. Betty will follow up with Steve Heidner with MT D.O.T.

Attorney Kaitlin DeCrescente: Nothing

Mayor Brian Bieber: Already covered.

Bills:

Brian Renville moved to pay the bills. Betty Cherrey seconded. Motion carried. (5 Ayes–0 Noes– 1 Absent)

Meeting was adjourned.

Bills Listed By Check Number:

34002	Aleacia Braaten	Travel Expenses – Academy - MT Equivalency	105.50
-99382	WEX Bank	Fleet Fuel Cards	1896.40
33003	MDU	Power	4867.33
33004	Mid-Rivers	Phone & Internet	497.16
33005	Aramark	Rugs	77.52
33006	Hawkins	Chemicals – Treatment Plant	70.00
33007	Energy Lab	Water Testing	53.00
33008	Verizon	Internet-Police DataMaxx	160.04
33009	Rich. Co. Treas.	Court Surcharges & Prisoner Care	502.00
33010	LYREC	Power Lagoon	97.96
33011	Neff Eiken & Neff	Civil Attorney Fees – January	735.00
33012	Herring Law Firm	Prosecuting Attorney Fees – January	244.04
34013	Tractor Supply	Hydraulic Fluid-Garbage Truck – Blades Loader	137.97
33014	Horizon Resources	Supplies & Fuel – PW and Police	54.49
33015	United Heritage	Employee Group Life	50.86
34016	Neu’s Super Valu	EMT Supplies	108.60
34017	Post Office	Postage – Utility Billing and Office	153.60
34018	Petty Cash	Water Testing and Police Mailings	52.90
34019	Expense Account	Flash Drives for Police Department	171.33
34020	Recreation Supply	Paint and seals for Pool	2614.39
34021	MFCP Inc.	Heater Hose for Pressure Washer	56.33
34022	Solid Waste	Garbage Truck Parts	324.75
34023	Hurley’s	Hydraulic Line Replacement	378.44
34024	Sidney Auto Supply	Bulbs for Water Tank	10.47
34025	Balco	Asst. Chief Badge and Major Leaves	144.00
34026	Cherrey’s Red Top	Power Window Motor – Police Tahoe	361.11
34027	Western Tire	Red PW Pickup Repairs & Police Cruiser Oil Change	1084.47
34028	Hutter Towing	Towing of Long Trailer and Burgundy Tahoe	80.00
34029	Black Mountain	Annual Service and Support for Software	8681.00
34030	Yellowstone Chiro.	DOT Physical – Dan Murphy	80.00
34031	Norma Faye Carlson	Travel Expenses – Clerk Institute – Bozeman	651.79
34032	Ray Trumppower	Travel Expenses – Spring Judge Conference – Great Falls	1196.38

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PAYROLL LIABILITIES

-88930	Aflac	Employee Paid Short Term Disability & Other Ins.	425.04
-88929	Delta Dental	Employee Paid Dental & Vision Insurance	260.94
-88928	MPERA	Employee Paid 457 Deferred Plan	44.00
-88927	MPERA	Employee Retirement	2085.86
-88926	US Treasury	Withholdings	2424.64
-88925	Dept. of Revenue	State Withholdings	544.00
-88924	BCBS	Employee Health Insurance	5268.27
-88923	MT UI	Unemployment – 1 st Quarter	565.42
-88922	MPERA	Employee Paid 457 Deferred Plan	44.00
-88921	MPERA	Employee Retirement	2490.68
-88920	US Treasury	Withholdings	2952.73
-88919	Dept. of Revenue	State Withholdings	653.00
4134	Norma Faye Carlson	Wages	1346.70
4135	Mary Norgard	Wages	1266.66
4136	Aleacia Bratten	Wages	1069.61
4137	Whitney Hergert	Wages	1717.57
4138	Daniel Murphy	Wages	1615.25
4139	Ole Ruud	Wages	1140.97
4140	Gorm Scarpholt	Wages	816.84
4141	MMIA WC	~~~VOIDED~~~ Made out for wrong amount	
4142	MMIA WC	Workers Comp – 1 st Quarter	4417.90
4143	Norma Faye Carlson	Wages	1266.58
4144	Mary Norgard	Wages	1190.94
4145	Aleacia Bratten	Wages	2056.79
4146	Whitney Hergert	Wages	1767.94
4147	Daniel Murphy	Wages	1507.93
4148	Ole Ruud	Wages	1078.98
4149	Gorm Scarpholt	Wages	816.84
4150	Jerrold Baxter	Council Fee	75.00
4151	Betty Cherrey	Council Fee	75.00
4152	Kevin Dahl	Council Fee	75.00
4153	Lloyd Fugate	Council Fee	5.00
4154	Brian Renville	Council Fee	75.00
4155	Michael Sannon	Council Fee	75.00
4156	Brian Bieber	Mayor Fee	216.74
4157	Ray Trumpower	Judge Wages	724.50

Norma F. Carlson, Clerk

Brian Bieber, Mayor